

# Oregon Society Sons of the American Revolution

## Bylaws

### Preamble

These BYLAWS supersede BYLAWS adopted 24 February 1990. They are enacted by the Oregon Society of the Sons of the American Revolution (hereinafter, ORSSAR) to amplify the Constitution of the ORSSAR, and to formalize the day-to-day operation and management of the ORSSAR where the Constitution is silent on such matters. Nothing in these BYLAWS shall be construed contrary to the ORSSAR Constitution, or any applicable provision of the Constitution and Bylaws of the National Society of the Sons of the American Revolution (hereinafter, NSSAR). Unless stated otherwise in what follows, any reference to any entity (member, chapter, committee, officer, Board, etc.) shall mean an entity of the ORSSAR, and "Board" shall mean the "ORSSAR Board of Managers."

#### **BYLAW NUMBER ONE: MEMBERSHIP**

Section 1: All members of the ORSSAR must be members in good standing in the NSSAR, and must be admitted to membership in the ORSSAR as hereinafter provided. A member in good standing is one who has been assigned a NSSAR number and an ORSSAR number, and whose NSSAR dues, ORSSAR dues, and chapter dues are fully paid for the calendar year which began on the preceding January 1.

Section 2: Application for membership in the NSSAR shall be made through the ORSSAR using forms approved by the NSSAR.

Section 3: An applicant for membership in the NSSAR must be sponsored by two members or, in the case of an applicant for Youth Membership, one member, and the applicant shall make oath that the statements in his application are true to the best of his knowledge and belief.

Section 4: Applications for membership in the NSSAR shall be initiated through chapter officers.

Section 5: A member may demit from the ORSSAR to transfer to another state society of his choice provided that his membership shall continue in good standing in the ORSSAR until he be accepted by the receiving state society.

Section 6: Members may transfer between chapters of the ORSSAR. Upon acceptance by the gaining chapter, both chapters shall report such transfer on the "CHANGE IN STATUS REPORT" (Exhibit "D" hereto) to the Registrar. No notification to the NSSAR is required for an intra-ORSSAR transfer.

Section 7: Former SAR members who have been inactive may be reinstated directly into the ORSSAR regardless of their prior state society affiliation subject to acceptance by the ORSSAR. Application forms are available from chapters, the ORSSAR, and the NSSAR. The cost of such reinstatement will be the sum of NSSAR dues, ORSSAR dues and chapter dues in effect at the time of reinstatement. Reinstatement dues apply to the year in which reinstatement occurs, unless the dues are received between November 1 and December 31 and then they will apply to the current and following year.

Section 8: The official salutation of a member of the ORSSAR shall be “Compatriot.”

## **BYLAW NUMBER TWO: CHAPTERS**

Section 1: Members of the ORSSAR shall be organized into chapters. A member will usually be assigned to the chapter closest to his residence. However, a member may belong to any chapter he chooses.

Section 2: Each chapter shall elect a president, a secretary, and such other officers as the chapter membership approves. Chapter officers shall manage their chapter affairs subject to the Constitutions and Bylaws of the ORSSAR and the NSSAR. To be considered active, each chapter must have at least eight members, and they must meet at least quarterly each calendar year.

Section 3: If the members of a chapter are unable to elect officers who can lead and manage the affairs of the chapter in accordance with the foregoing section, the Board may declare the chapter inactive. The records and assets of such inactive chapter shall be placed under trust of the ORSSAR, and members of the chapter may be reassigned to active chapter until the chapter is reactivated. When an inactive chapter is reactivated and chapter officers are elected and installed, such officers shall receive the chapter records and assets from the ORSSAR, and the former members shall be transferred back to the reactivated chapter.

Section 4: Organization of new chapters

(a) A new chapter may be organized in the ORSSAR by eight or more members.

(b) Members desiring to organize a new chapter shall write a petition to the Board requesting authority to form the chapter. The petition shall bear a statement of intent, a proposed name of the chapter, its intended boundaries, and the signatures of all members who plan to belong to the chapter. A new chapter will not be formed in the ORSSAR if its organization would deplete the membership of any established chapter below that required to maintain active status.

(c) When written authority is given by the Board, the members of the new chapter shall elect their officers and commence operation. They may also adopt a chapter Constitution and Bylaws that conform with the Constitution and Bylaws of the ORSSAR and NSSAR.

Section 5: The president of any active chapter having a membership of at least eight members shall be an ex-officio member of the Board.

Section 6: Chapter officers shall complete the following reports:

(a) Chapter Annual Report (Exhibit “A” hereto.) The report is due to the Secretary not later than December 1, each calendar year. The Chapter Annual Report reflects all changes in chapter membership (new members, transfers, in and out, dropped for nonpayment of dues, resignations, deaths, etc.) occurring during the preceding calendar year. It reports the names of chapter officers for the coming year, and it reflects the current status of each chapter member at the beginning of the coming calendar year. [The Chapter reports and transmits to the ORSSAR Secretary the Chapter’s Annual Reconciliation Report \(Exhibit “G” hereto\), calculates the amount of dues to be remitted to the ORSSAR for all NSSAR and ORSSAR annual dues, and any other annual funds collected by Chapter officers from each Chapter member for the coming year, and sends a copy of the Report with check to the ORSSAR Treasurer.](#)

(b) President General’s State Society and Chapter Activities Competition Award (Exhibit “B” hereto.) The purpose of this report is to accumulate data needed to enter each chapter and the ORSSAR in the NSSAR, “President General’s State Society and Chapter Activities Competition Award.” (See the NSSAR Handbook for a description of this competition.) The report shall be submitted as “Appendix B” to the Chapter Annual Report described in Section “6a” of these Bylaws. See Section 7 of Bylaw Ten below for inter-chapter competitions based on this report.

(c) Change in Status Report (Exhibit “C” hereto.) The report is submitted to the ORSSAR Registrar any time there is a change in a chapter member’s status, address, or telephone number, etc., during the calendar year.

(d) Annual Chapter Filing, Sons of the American Revolution (Exhibit “D” hereto.) This report is to be sent to the ORSSAR Secretary each year by each new chapter president after installation of incoming chapter officers. The ORSSAR Secretary shall compile the information and forward it to the NSSAR.

(e) Tax identification Number Letter. The NSSAR and all of its affiliates (including the ORSSAR and each chapter) are exempt from Federal Income Taxes under Section 501 (c) (3) of the internal Revenue Code. The ORSSAR and each chapter must file its own IRS form 990 each year. Refer to NSSAR handbook. The 990 form must be filed by the 15<sup>th</sup> day of the 5<sup>th</sup> month after the close of their tax period.

### **BYLAW NUMBER THREE: OFFICERS**

Section 1: The ORSSAR officers are the principal, executive agents to carry on the day-to-day operations of the ORSSAR. The duties of the officers shall be those duties which usually appertain to their respective officers, such other duties as are hereinafter specified and such responsibilities as may be assigned from time-to-time by the Board, or by any meeting of the membership. The officers shall report at the annual meeting of the ORSSAR and all other times as required by the Board.

Section 2: Letterhead stationery and forms of the ORSSAR, its officers and chapters are the property of the ORSSAR and shall be used only for official ORSSAR purposes as set forth in these Bylaws and by the Board of Managers.

#### **BYLAW NUMBER FOUR: THE PRESIDENT**

The President is the senior officer of the ORSSAR. He shall exercise general supervision over all the affairs of the ORSSAR. He shall enforce strict adherence to the ORSSAR *Constitution* and *Bylaws* and he shall appoint all committees. The President, or in his absence, the Vice President, or in his absence, a Chairman pro tem, shall preside at all meetings of the ORSSAR and the Board, exercising the usual powers of a presiding officer.

#### **BYLAW NUMBER FIVE: THE VICE PRESIDENT**

The Vice President shall, in the absence of the President, preside at meetings of the membership and the Board. He shall succeed to the Presidency if that office becomes vacant during the year. He shall promote the interests and activities of the ORSSAR in every way, visit local chapter, encourage the formation of new chapters and enrollment of new members, and perform such other duties as may be assigned to him by the President or the Board.

#### **BYLAW NUMBER SIX: THE SECRETARY**

Section 1: The Secretary shall have charge of all organizational papers and internal correspondence of the ORSSAR. He shall, under direction of the President, give due notice of the time and place of all meetings of the membership and the Board, and he shall attend such meetings. He shall keep fair and accurate minutes of all the proceedings and orders of the ORSSAR, and shall give due notice to the officers and members of all votes, resolutions, and proceedings of the ORSSAR affecting them or pertaining to their respective duties. Outdated correspondence files shall be retired as provided in Section 4 of Bylaw Eight.

Section 2: Any required notice shall be given in writing by the Secretary, addressed to the persons concerned at their last known mailing address appearing in the records of the ORSSAR, and deposited in the United States mail or by electronic mail. Any required notice period shall commence from the date of mailing.

Section 3: Within fifteen days following any meeting of the membership or the Board, the Secretary shall by use of the United States mail or by electronic mail send a copy of the minutes of such meeting to each member of the Board.

#### **BYLAW NUMBER SEVEN: THE TREASURER**

Section 1: The Treasurer shall keep and maintain, or cause to be kept and maintained, using standard acceptable accounting methods, adequate books and records of accounts of the properties and business transactions of the ORSSAR, including, but not limited to, accounts of Assets, Liabilities, Receipts, Disbursements, Gains, Losses, and Members' Equity. The Treasurer's Books of Accounts shall at all reasonable times be open to inspection by the Board. The Treasurer shall present to the Board each

quarter a Balance Sheet and Income and Expense Statement reflecting the financial activities of the previous quarter.

Section 2: The Treasurer shall collect all fees and dues and have custody of all funds of the ORSSAR as herein provided.

(a) All funds shall be deposited in the name of the ORSSAR in such accounts and depositories as shall be designated by the Board.

(b) Disbursements shall be made by checks drawn by the Treasurer on the aforesaid accounts in accordance with limits stated in other sections of the Bylaw. The President shall also be authorized to draw checks on the account.

(c) The aforesaid accounts of the ORSSAR shall be audited and a report of audit made at each annual meeting of the ORSSAR.

Section 3: The Treasurer is authorized to draw checks in an amount not to exceed \$100 to reimburse non-officer members for expenses incurred by them for projects previously budgeted, and in any amount specifically authorized by the Board. The original invoice and a "Request for Payment Voucher" (Exhibit "F" hereto) submitted by the member certifying that the expenditure was necessary and authorized by budget or other Board action will be sufficient authority to draw the check. In the event the Treasurer questions his authority to draw the check, the matter will be expeditiously referred to the President for formal certification.

Section 4: The Treasurer is authorized to draw checks from funds in the ORSSAR checking account for routine disbursements to the NSSAR for:

(a) Dues and fees owed the NSSAR by ORSSAR members or prospective members whose funds have been received or checks cleared;

(b) SAR medals, awards, pins, forms and other SAR supplies to restock such items to a level prescribed by the Board, and;

(c) Expenses as may be directly imposed by the NSSAR and payable before the next regularly scheduled meeting of the Board.

#### **BYLAW NUMBER EIGHT: THE REGISTRAR**

Section 1: The Registrar shall have the custody and care of all past and current membership, historical, genealogical, and biographical records of the ORSSAR; taking special pains to preserve and protect them from damage or loss from water, fire or theft.

Section 2: The Registrar shall make the ORSSAR "Annual Report" (Exhibit "E" hereto) and such other returns to the NSSAR as prescribed by the Constitution and Bylaws of the NSSAR. He shall also

correspond with the NSSAR concerning, but not limited to, all membership, genealogical and biographical matters; keeping reproducible file copies of all such reports and correspondence.

Section 3: Each application for membership in the NSSAR originated through the ORSSAR shall be reviewed by the Registrar. After review and approval under provisions of Section 4 of Bylaw One above, he shall sign the application, have the Treasurer draw a check to cover the NSSAR application fee and dues, and transmit the application and check to the NSSAR under the approved NSSAR transmittal form.

Section 4: Archival correspondence, membership, genealogical and biographical files of the ORSSAR having historical significance may be added to the Oregon Historical Society collection of ORSSAR memorabilia. Authority to donate such files must be periodically requested by the Registrar and approved by the Board.

#### **BYLAW NUMBER NINE: THE CHAPLAIN**

The Chaplain shall open and close all meetings of the membership and the Board with appropriate, brief ceremonies. An ordained cleric is preferred in the office of Chaplain. A lay member may be elected to the office if a clerical member is unavailable.

#### **BYLAW NUMBER TEN: THE BOARD OF MANAGERS**

Section 1: The Board of Managers is the principal legislative body acting for and on behalf of the membership in overseeing the officers in discharge of their executive duties under the ORSSAR *Constitution* and these *Bylaws*.

Section 2: The Board shall consist of those officers specified in Section 3 of Article IV in the ORSSAR *Constitution*. The Board shall have the responsibilities and powers set forth in subsequent sections of this Bylaw. [If a Chapter President is unable to attend a Board of Manager's meeting, he may elect to appoint a Compatriot from his Chapter to represent the Chapter at the meeting. Notice in writing or by e-mailed must be filed with the Secretary prior to the meeting indicating the name of the person who will be representing the Chapter in the Chapter President's absence. The duly appointed Compatriot, if approved by the Board of Managers at the opening of said meeting, shall have all the rights and privileges, including voting, that the President would have at said meeting.](#)

Section 3: The Board shall meet in each calendar quarter and at such other places and times, as the President deems necessary. Seven members of the Board shall constitute a quorum at all meetings of the Board.

Section 4: The Board may ask any elected officer to resign, or it may declare the position vacant under any of the circumstances described in Subsections "a" through "d" of this Section. When any of the described circumstances are found by the Board to exist, the minutes of the Board meeting must show that action was taken by the Board within a thirty day period immediately following the discovery of such condition. A copy of the action of the Board shall be sent by mail to the officer so relieved of duty. The circumstances for action under this Section are:

- (a) If the officer submits his written resignation.
- (b) If the officer fails to respond to a request to fulfill the duties of his office, having failed to discharge such duties.
- (c) If the officer misses two consecutive, announced meetings without filing a written or e-mailed excuse for each absence in advance with the Secretary.
- (d) If the officer commits an act of malfeasance.

Section 5: Trustees are recommended by the Presidents of the Chapters as representatives of their Chapter. The nominated Trustee shall be seated by the Board of Managers after a confidential vote of approval by the Board.

(a) If the nominated Trustee is accepted by the Board of Managers, he will be sworn in and takes his seat immediately.

(b) If a Chapter Trustee misses two consecutive, announced meetings without filing a written or e-mailed excuse for each absence in advance with the Society's Secretary, the Board shall declare the Trusteeship vacant and request the Trustee's Chapter President to appoint another person to fill the position.

Section 6: Voting members of the Board can vote only 1 time on any matter requiring a vote at a Board meeting.

Section 7: Unless otherwise stated any matter before the Board must be passed by a majority of the Board present and voting.

Section 8: See Section 3 of Article IV of the ORSSAR *Constitution* regarding the Board's powers to fill vacant offices of the ORSSAR.

Section 9: The Board shall have power to expel a member of the ORSSAR for sufficient cause by a vote of two-thirds of the Board present and voting. The Board shall give the member 30 days prior written notice of the intent to expel and the reasons thereof. During this time the member shall have an opportunity to appear before the Board at a meeting scheduled by the Board to present evidence opposing such expulsion.

Section 10: The Board shall cause an audit to be made of the President General's State Society and Chapter Activities Competition Award" report (Exhibit "B" hereto) submitted each year by each chapter as Appendix "B" to its "Chapter Annual Report."

(a) A handicapping system shall be employed to partially offset advantages and disadvantages of size between large and small chapters. Calculation of weighted chapter scores shall be calculated by multiplying the raw score of each chapter by the decimal equivalent of the complement to the chapter's percentage of ORSSAR membership.

(b) The chapter with the highest weighted score in its “President General’s State Society and Chapter Activities Competition Award” shall be honored as the “ORSSAR Chapter of the Year.” The chapter so honored will be presented with an appropriate inscribed, rotating trophy to be displayed by that chapter during the ensuing year.

(c) The Board shall determine trophy designs and inscriptions.

#### **BYLAW NUMBER ELEVEN: MEMBERSHIP MEETINGS**

Section 1: The annual meeting of the membership shall take place in conjunction with the April Board of Managers meeting at a time and place set by the Board. The officers of the ORSSAR for the coming year shall be elected and installed at the annual meeting.

Section 2: The Board may call a special meeting of the membership upon prior notice by United States mail or electronic mail sent to each member of the ORSSAR at least 30 days before the meeting.

Section 3: Twelve members of the ORSSAR including at least 7 members of the Board shall constitute a quorum of the Society at a membership meeting for the transaction of business at all meetings of the ORSSAR membership.

Section 4: These Bylaws and the current edition of Robert’s Rules of Order shall govern at all meetings of the membership.

Section 5: The following order of business shall be followed at the membership or special meetings of the membership:

- (a) Call to order.
- (b) Invocation by the Chaplain.
- (c) Post the Colors.\*
- (d) Pledge of Allegiance to the Flag of the United States.
- (e) SAR opening pledge.
- (f) Introductions and opening remarks by presiding officer.
- (g) Roll call of officers and committee chairmen.
- (h) Approval of minutes of the last meeting.
- (i) Reports of officers.
- (j) Reports of Chapter presidents.



- (k) Reports of committee chairmen.
- (l) Unfinished business.
- (m) New business.
- (n) Elections (if applicable).
- (o) Installation of officers (if applicable).
- (p) Appointment of committees (if applicable).
- (q) Announcements and closing remarks by presiding officer.
- (r) Retire the Colors.\*
- (s) SAR closing pledge.
- (t) Benediction by the Chaplain.
- (u) Adjournment.

\*Colors will be posted before and retired after the meeting.

Section 6: Voting members of the Society can vote only 1 time on any matter requiring a vote at a Membership meeting.

#### **BYLAW NUMBER TWELVE: ELECTIONS**

Section 1: The election of officers shall take place at the Annual Meeting, in April of each year. It shall be by ballot of nominees mailed to each ORSSAR member one month before the Annual Meeting at which the elected officers will be installed. The ballots must be returned to the ORSSAR President before the Annual Board of Managers meeting. The President shall appoint a teller committee, consisting of three members, no two members from the same chapter, and that committee shall open and count the ballots. A plurality of votes shall determine the election for each office. The officers so elected shall be installed at the Annual Meeting and shall serve until their successors are elected and installed.

Section 2: A nominating committee shall be appointed by the President, as provided in Section 2 of Bylaw Thirteen below. The committee shall poll members and place at least one name in nomination for each of the offices named in Section 1, Article IV of the ORSSAR *Constitution*.

- (a) The nominating committee shall consider worthy members for submission to the NSSAR nominating Committee as possible candidates for Vice President General of the Pacific District in those years when that office is to be filled by a member of this Society.

(b) The nominating committee shall submit names of members to serve, if elected at the Annual NSSAR Congress, as National Trustee and Alternate National Trustee from the ORSSAR according to the several provisions of NSSAR Bylaw No. 16.

(c) The Board shall elect from members, one delegate-at-large and such additional delegates to the NSSAR Annual Congress as the ORSSAR is entitled to name in accordance with NSSAR Bylaw No. 20. Election of a proxy delegate from the Pacific District, if necessary, shall be in the same manner as provided in the section for other delegates in accordance with Section (2) (b) of NSSAR Bylaw No. 20.

(d) The nominating committee and its members shall not place any nominating committee member in nomination for any ORSSAR office. The nominating committee shall report its nominations to the ORSSAR President at least six weeks before the ORSSAR annual meeting at which the nominations will be voted upon. The President will cause the nominating committee report to be published to the membership at least thirty days before that meeting. Publication may be by meeting notice to individual members, by article in the ORSSAR Compatriot, or by letter to each chapter president.

#### **BYLAW NUMBER THIRTEEN: COMMITTEES**

Section 1: All committees and committee chairmen shall be appointed from members by the President and serve until the next Annual Meeting. The President shall give each committee chairman appointee a written mission statement. Each committee chairman shall prepare a written report to the Annual Meeting relating his committee's accomplishments during the year in terms of his committee's mission statement.

Section 2: The incoming President shall appoint an auditing committee consisting of at least two members. Elected officers of the ORSSAR shall not serve on the auditing committee. He shall also appoint a nominating committee consisting of one member from each active chapter. The President-elect shall appoint one of the nominating committee members, chairman of the Committee.

(a) The mission of the Auditing committee shall be to audit the ORSSAR books of account at the end of the calendar year and at such other times as the Board deems appropriate, and to report results of such audits to the Board and to the Annual Meeting.

(b) The mission of the nominating committee shall be to make nominations in accordance with Section 2 of Bylaw Twelve above.

Section 3: Additional-standing committees may be appointed as deemed appropriate by the President. Typical standing committees might include, but are not limited to, the following:

(a) Annual Meeting Committee: The committee mission is to plan, organize, and complete arrangements for the Annual Meeting as required under Bylaw Eleven above.

(b) Constitution Committee: The committee mission is to receive and screen member recommendations for changes in the ORSSAR *Constitution*, and to prepare and recommend amendment to that Constitution in accordance with Article VI of the ORSSAR *Constitution*.

(c) DAR/CAR Committee: The committee mission is to maintain a current roster of officers and a schedule of activities of the Oregon Society of the Daughters of the American Revolution (hereinafter, DAR) and the Oregon Society of the Children of the American Revolution (hereinafter, CAR), to keep the President informed of important DAR and CAR events in Oregon, and to represent the ORSSAR with the DAR and CAR.

(d) Development Committee: The committee mission is to establish an ORSSAR foundation, and to raise funds to endow that foundation through the promotion of tax-free, charitable giving by both members and interested non-members.

(e) Directory Committee: The committee mission is to establish an ORSSAR *Directory* as soon as possible after February 1<sup>st</sup> each year containing information about ORSSAR state and chapter officers and committees.

(f) Eagle Scout Recognition and Scholarship Committee: The committee mission is to conduct the NSSAR, Eagle Scout Recognition and Scholarship competition in the State of Oregon when the ORSSAR chooses to sponsor the contest.

(g) Finance Committee: The committee mission is to prepare an ORSSAR annual budget for approval of the Board. The Treasurer shall be an ex-officio member of the committee.

(h) Flag Committee: The committee mission is to promote, organize and conduct appropriate ceremonies concerning the United States flag within the ORSSAR and in conjunction with other organizations in the State of Oregon.

(i) Joseph S. Rumbaugh Historical Patriotic Oration Contest Committee: The committee mission is to organize and conduct the NSSAR, Rumbaugh Oration Contest in Oregon when the ORSSAR chooses to sponsor the contest.

(j) Medals and Awards Committee: The committee mission is to seek qualified recipients for the various NSSAR medals and awards that may be conferred by the ORSSAR, to recommend such awards to the Board, to keep an adequate stock of medals, certificates, etc. to meet the requirements of the committee mission, and to promote medals and awards programs in chapters.

(k) Membership Committee: The committee mission is to promote, organize and conduct campaigns to recruit new members.

(l) Memorials Committee: The committee mission is to find and arrange to memorialize persons, events, and places in the State of Oregon having National and Oregon State historical significance particularly relating to, but not limited to, the American Revolution.

(m) Newsletter Committee: The committee mission is to gather news for, and to edit, publish, print and distribute the ORSSAR *Compatriot*, a newsletter, to all members and friends of ORSSAR at least quarterly. The publication date – on a quarterly schedule – shall be the third Monday of the first month of each quarter. The deadline for submitting articles for publication shall be the first Monday of the first month of each quarter.

(n) NSSAR Knight Essay Contest Committee: The committee mission is to conduct the NSSAR Essay Contest in the State of Oregon when the ORSSAR chooses to sponsor the contest.

(o) Pacific District Conference Committee: The committee mission is to plan, organize, and complete arrangements for the NSSAR, Pacific District Conference when that conference is held in the State of Oregon. The committee will work closely with the Pacific District Vice President General at such times.

(p) Publicity Committee: The committee mission is to find and exploit every opportunity to place favorable information about the NSSAR and the ORSSAR before the general public.

(q) Resolutions Committee: The committee mission is to find and exploit every opportunity to place favorable information about the NSSAR resolutions, and to receive, screen and prepare recommendations to the Board for members' suggested resolutions.

(r) Scrapbook Committee: The committee mission is to maintain the ORSSAR scrapbook containing new clippings, photographs, copies of the ORSSAR *Compatriot*, and other ORSSAR memorabilia, and to promote the maintenance of scrapbooks by chapters.

(s) President General's State Society and Chapter Activities Competition Award Committee: The committee mission is to promote chapter participation in and assist in the audit of the "President General's State Society and Chapter Activities Competition Award Report" as set forth in Section 7 of Bylaw Ten above.

(t) Veteran Affairs Committee: The committee mission is to maintain pertinent information from the United States and the Oregon State Department of Veterans Affairs, the United States Congress, and the Oregon State Legislature concerning veterans' affairs, and to promote ORSSAR involvement in matters affecting the veterans of United States wars.

#### **BYLAW NUMBER FOURTEEN: DUES AND FEES**

Section 1: All Dues and Fees for the ORSSAR shall be approved by the Board and ratified by the membership at the next annual meeting to become effective on January 1 of the following year.

Section 2: Chapters shall determine their own schedules of fees and dues. Chapter officers are responsible for collection of all chapter, ORSSAR, and NSSAR fees and dues. Refer to Exhibit "E" for all current NSSAR and ORSSAR dues and fees.

Section 3: Chapter officers shall collect ORSSAR and NSSAR annual dues and forward them by check or money order payable to the Treasurer, ORSSAR, with their "Chapter Annual Report" as required by Section 6a of Bylaw Two above.

(a) Members transferring to the ORSSAR from other state societies shall pay no ORSSAR or chapter dues for the year in which transfers are approved by the NSSAR provided they are members in good standing in their demitting societies at the times of transfer.

(b) Chapter officers shall issue an authenticated NSSAR Membership Card to each member in good standing upon payment of that member's total annual dues.

Section 4: **Emeritus Members:** Emeritus members shall have their ORSSAR dues waived. Emeritus members shall be defined as either:

(a) NSSAR Emeritus members as described in NSSAR By Law 19, Section 8;

or

(b) ORSSAR members who are eighty years of age and are also National Life Members.

Section 5: **Dropped Members:** If a member of the ORSSAR fails to pay his annual dues for the upcoming calendar year by December 31 of the current year, the member shall be dropped from membership. If a dropped member pays his dues by March 1, his membership shall be reinstated. If a dropped member fails to pay his dues by March 1, he must apply for reinstatement to the Board of Managers. The Board of Managers shall review the request for reinstatement and may decline to approve the dropped member's reinstatement for any reason the Board of Managers deems sufficient by a vote of two-thirds of the Board members present and voting.

Section 6: **Disposition of fee & dues:** All fees and dues collected by or on behalf of the ORSSAR shall be sent to the Treasurer who shall deposit them in ORSSAR bank accounts in accordance with Bylaw Seven above.

#### **BYLAW NUMBER FIFTEEN: AMENDMENTS**

These bylaws may be amended or repealed at any regular meeting of the Board, or at any special meeting called for that purpose, by a two-thirds or more vote of the members of the Board present and voting, provided further that: (a) there is a quorum present; and (b) a copy of the proposed amendment or repeal shall have been provided each member of the Board at a prior meeting along with the date, time, and place of the planned meeting or sent to each member of the Board at his last known address along with a meeting notice at least 30 calendar days before the meeting at which it is to be acted upon.

**RATIFICATION:** These BYLAWS were approved at a meeting of the Board in the City of Reedsport, Oregon, on the 22<sup>nd</sup> day of August, 1992.

/s/ Jay M. Balfour  
Secretary

/s/ Keith L. Miller  
President

**AMENDMENTS**

These BYLAWS were amended at a regular meeting of the Board in the City of Eugene, Oregon, on the 25<sup>th</sup> day of April, 2002.

/s/ Calvin W. Hurd  
Secretary

/s/ Andrew H. Pettis  
President

These BYLAWS were amended at a regular meeting of the Board in the City of Eugene, Oregon, on the 26<sup>th</sup> day of July, 2008.

/s/ John L. Krumbein  
Secretary

/s/ Donald B. Thomas  
President

These BYLAWS were amended at a regular meeting of the Board in the City of Wilsonville, Oregon, on the 28<sup>h</sup> day of August, 2010.

/s/ John L. Krumbein  
Secretary

/s/ Johnny D. Alexander  
President

These BYLAWS were amended at a regular meeting of the Board in the City of Eugene, Oregon, on the 14<sup>th</sup> day of April, 2012

/s/John L. Krumbein  
Secretary

/s/ Eugene D. Melvin  
President